

CENTRALIZED PUBLIC PROCUREMENT

INVITATION TO TENDER

Name of the ordering party:	Administration for Joint Services of the Republic Bodies
Address of the ordering party:	Belgrade, 22-26 Nemanjina Street
Web page of the ordering party:	www.uzzpro.gov.rs
Type of the ordering party:	Government Bodies
Type of public procurement procedure:	Open Procedure – Centralized public procurement number 9/2015
Type of subject:	Services
Description of the public procurement, name and designation from the general glossary of procurement:	Procurement of physical-technical services and firefighting object security. Name and designation from General Glossary: Security services 79710000/4. Public procurement is conducted as centralized public procurement in an open procedure, for the purpose of concluding a framework agreement with single bidder.
Number of lots:	27 Lots

Lot number and title		Name and designation from General Glossary
Lot 1 -	Group of objects I – Firefighting duty services in office space of the Administration for Joint Services of the Republic Bodies	Security services 79710000-4
Lot 2 -	Group of objects II – Physical-technical security and firefighting duty services in office space of the Administration for Joint Services of the Republic Bodies	Security services 79710000-4
Lot 3 -	Group of objects III – Physical-technical security with video surveillance and firefighting duty services in office space of the Administration for Joint Services of the Republic Bodies	Security services 79710000-4
Lot 4 -	Group of objects IV – Physical-technical security services in office space of the Administration for Joint Services of the Republic Bodies	Security services 79710000-4
Lot 5 -	Group of objects V – Physical-technical security services in office space of the Administration for Joint Services of the Republic Bodies	Security services 79710000-4
Lot 6 -	Physical-technical and firefighting security services in office space of the Tax Administration – Central	Security services 79710000-4
Lot 7 -	Physical-technical and firefighting security services in office space of the Tax Administration – Branch-Voždovac, 130 Ustanička Street, Belgrade	Security services 79710000-4
Lot 8 -	Physical-technical and firefighting security services in office space of the Tax Administration – Regional Departement,	Security services 79710000-4

	Belgrade	
Lot 9 -	Physical-technical and firefighting security services in office space of the Tax Administration – Regional Departement, Kragujevac	Security services 79710000-4
Lot 10 -	Physical-technical and firefighting security services in office space of the Tax Administration – Regional Departement, Novi Sad	Security services 79710000-4
Lot 11 -	Physical-technical and firefighting security services in office space of the Tax Administration – Regional Departement, Niš	Security services 79710000-4
Lot 12 -	Physical-technical security services in office space of the Tax Administration	Security services 79710000-4
Lot 13 -	Physical-technical security services in office space of the Treasury – Group of objects I	Security services 79710000-4
Lot 14 -	Physical-technical protection services in office space of the Treasury – Group of objects II	Security services 79710000-4
Lot 15 -	Physical-technical protection services in office space of the Treasury – Group of objects III	Security services 79710000-4
Lot 16 -	Physical-technical protection services in office space of the Treasury – Group of objects IV	Security services 79710000-4
Lot 17 -	Physical-technical security services in office space of the Treasury – Group of objects V	Security services 79710000-4
Lot 18 -	Physical-technical security services in office space of the Treasury – Group of objects VI	Security services 79710000-4
Lot 19 -	Physical-technical security services in office space of the Treasury – Group of objects VII	Security services 79710000-4
Lot 20 -	Physical-technical and firefighting security services in office space of the Treasury – Group of objects VIII	Security services 79710000-4
Lot 21 -	Physical-technical and firefighting security services in office space of the Administration for the Prevention of Money Laundering – 2 Masarikova Street, Belgrade	Security services 79710000-4
Lot 22 -	Physical-technical security services in office space of the Directorate for National Reference Laboratories – 7 Batajnički drum Street, Zemun-Belgrade	Security services 79710000-4
Lot 23 -	Integrated security system services in office space of the Direction for Inland Waterways – 7 Francuska Street, Belgrade	Security services 79710000-4
Lot 24 -	Physical-technical security services in office space of the Commissariat for Refugees and Migration	Security services 79710000-4
Lot 25 -	Physical-technical and firefighting security services in office space of the Commission for Protection of Competition	Security services 79710000-4
Lot 26 -	Physical-technical and firefighting security services in office space of the Tax	Security services 79710000-4

	Administration – Center for Large Taxpayers	
Lot 27 -	Physical-technical security services in office space of the Republic Hydrometeorological Service – (without number) Kneza Višeslava Street, Belgrade	Security services 79710000-4

Framework Agreement award criteria:	Economically lowest bid price.
Manner to obtain tender documents, i.e. the web page with available documents:	Tender documents shall be downloaded from the Public Procurement Portal: portal.ujn.gov.rs and from the web page of the ordering party: www.uzzpro.gov.rs
Bidding procedure and deadline for submission of the bids:	<p>Bids shall be submitted by the bidders directly or via mail. Should the bid be submitted via mail, the bidder must ensure that the ordering party received it by the date and hour specified herein.</p> <p>Bids shall be delivered in written form in Serbian and in enclosed envelope or box, sealed in such mode, that during the bid opening, it shall be certain that the bid has not been opened before.</p> <p>Bids shall be sent to the following address: Administration for Joint Services of the Republic Bodies, Belgrade, 22-26 Nemanjina Street, 1st floor, office No. 14. The envelope or the box containing the bid shall have the following inscription on the front side: “BID – DO NOT OPEN”, the title and the number of public procurement, the number and the title of the lot for which the bid is being submitted; and the back side of the envelope or the box should state the name, the telephone number and the address of the bidder.</p> <p>All bids, received by the ordering party after the date and hour specified herein, shall be deemed invalid.</p> <p>After the public bid opening has finished, the ordering party shall return to the bidders all bids not submitted in a timely manner, unopened, with the note saying that the bids were not submitted in a timely manner.</p> <p>The bidder may submit only one bid.</p> <p>The bidder may submit bids for one or more lots, or for the entire procurement.</p> <p>The deadline for submitting the bids is 15 June 2015, at 10.00 a.m.</p>
Location, time and mode of bid opening:	The bid opening shall be held on 15 June 2015, at 10.30 a.m. at the Administration for Joint Services of the Republic Bodies, Belgrade, 22-26 Nemanjina Street, 1 st floor, office No. 1.
Conditions under which representatives of a bidder can participate in a bid opening procedure:	Prior to the beginning of public bid opening, the authorized representatives of the bidders shall submit to the commission of the ordering party the power of attorney for participation in the bid opening procedure.
Deadline for decision-making:	The decision on the awarding of the framework agreement shall be made within 25 days starting from the day of the public bid opening.
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