

## CENTRALIZED PUBLIC PROCUREMENT

### INVITATION TO TENDER

<b>Name of the ordering party:</b>	Administration for Joint Services of the Republic Bodies
<b>Address of the ordering party:</b>	Belgrade, 22-26 Nemanjina Street
<b>Web page of the ordering party:</b>	www.uzzpro.gov.rs
<b>Type of the ordering party:</b>	Government bodies
<b>Type of public procurement procedure:</b>	Open procedure – Centralized public procurement <b>number 5/2014</b>
<b>Type of subject:</b>	Goods
<b>Description of the public procurement, name and the designation from the general glossary of procurement:</b>	Procurement of fuels and lubricants. Name and designation from the General Glossary: Fuel and Lubricant 09000000 Public procurement is conducted as centralized public procurement in an open procedure, for the purpose of concluding a framework agreement with a single bidder
<b>Number of lots:</b>	six lots

Lot number and title		Name and designation from General Glossary	
<b>Lot 1 -</b>	Evro BMB 98	09132000	Petroleum
<b>Lot 2 -</b>	Evro premium BMB 95	09132000	Petroleum
<b>Lot 3 -</b>	Evro Diesel	09134200	Diesel fuel
<b>Lot 4 -</b>	Diesel fuel gas oil 01	09134200	Diesel fuel
<b>Lot 5 -</b>	Gas oil extra light Evro EL	09131100	Gas oil
<b>Lot 6 -</b>	Heating oil medium S	09134000	Heating oil

<b>Framework Agreement award criteria:</b>	Economically lowest bid price for Lots 1, 2, 3 and 4: Price - 80 weights Area covered by network - 20 weights Lowest bid price for Lots 5 and 6
<b>The manner of takeover of tender documents, i.e. the web page where the tender documents are available:</b>	The tender documents may be downloaded from the Public Procurement Portal <a href="http://portal.ujn.gov.rs">portal.ujn.gov.rs</a> and from the web page of the ordering party: <a href="http://www.uzzpro.gov.rs">www.uzzpro.gov.rs</a>
<b>The bidding procedure and the deadline for the submission of bids:</b>	The bids are to be submitted by the bidders directly or through mail. Should the bidder submit the bid through mail, the bidder has to make sure that the bid is received by the ordering party by the date and hour specified herein. The bids shall be delivered in writing, written in Serbian in a closed envelope or box, sealed in such manner that during the opening of the bids it can be determined with certainty that a bid is being opened for the first time. The bids are to be delivered to the following address: Uprava za zajedničke poslove republičkih organa, Beograd, Nemanjina 22-26, I sprat, kancelarija br. 14 (Administration for Joint Services of the Republic Bodies, Belgrade, 22-26 Nemanjina Street, 1 <sup>st</sup> floor, office no. 14). The envelope or the box with the bid shall have the following inscription on the front side: "BID – DO NOT OPEN", the title and the number of public procurement, the number and the title of the lot for which the bid is being submitted, while the back

	<p>side of the envelope or the box should state the name, phone number and the address of the bidder.</p> <p>All bids received by the ordering party after the date and hour specified herein shall be deemed invalid.</p> <p>After the public opening of the bids has been finished, the ordering party shall return to the bidders all bids not submitted in a timely manner, unopened, with the note that the bids were not submitted in a timely manner.</p> <p>The bidder may submit bids for one or more lots, or for the entire procurement.</p> <p>The deadline for submitting the bids is 9 May 2014, at 10.00 a.m.</p>
<b>Location, time and manner of bid opening:</b>	The opening of bids shall be held on 9 May 2014, at 10.30 a.m. at the Administration for Joint Services of the Republic Bodies, Belgrade, 22-26 Nemanjina Street, 1st floor, office no. 1.
<b>Conditions under which the representatives of the bidder may participate in the bid opening procedure:</b>	Prior to the beginning of the public opening of bids, the authorized representatives of the bidders shall submit to the ordering party's commission the power of attorney given for the participation in the bids opening procedure.
<b>Deadline for delivery of a decision:</b>	The decision on the awarding of the framework agreement shall be delivered within 25 days from the day of the public opening of bids.
<b>Contact person:</b>	Mila Sašić, phone: +38111/2658-875